

August 27, 2007

The regularly scheduled meeting of the Board of County Commissioners was called to order this 27th day of August, 2007, in the conference room of the Cleveland County Office Building by Acting-Chairman Rod Cleveland. Roll was called by Tammy Howard, County Clerk/Secretary and those present were:

Leon Barnard, (Foreman, District #1, for George Skinner, Chairman)  
 Roy Mallory, (Foreman, District #3, for Rusty Sullivan, Vice-Chairman)  
 Rod Cleveland, Acting-Chairman  
 Tammy Howard, Secretary

Members George Skinner and Rusty Sullivan were absent.

Others present were: Christine Brannon, Susan Burr, Sandra DeSelms, Mona Nelson, David Batton, Neil Vickers, Melinda Duke, Brenda Wakeman, Denise Ellison, Dan Cary, Peggy Laizure, James Tyree, Jim Helm, Eddie Thomason, Doug Blaine, Susan Moffat, Justin McConaghy, Bobby Stevens and Deborah VanWye.

Acting-Chairman Rod Cleveland began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of August 20, 2007, and there being no additions or corrections, Roy Mallory moved that the minutes be approved. Rod Cleveland seconded the motion.

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
 Motion carried.

Melinda Duke, Purchasing Agent, opened bids for County Bid #CT-1344 – Imaging and Mailing of approximately 118,000 each, 2007 Tax Statements for the County Treasurer. The bids, each accompanied by the properly executed non-collusion affidavits is as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>			
<b>List of Individual Bidders</b>			
	<b>MSI - Myriad Systems, Inc.</b>	<b>Peregrine</b>	
BID: #CT-1344			
DEPT: Treasurer			<b>Awarded To:</b>
DATE OPENED: 8-27-07	1	2	Tabled on 8-27-07
<b>List of Individual Items</b>			
Imaging and Mailing of approx. 118,000			
each, 2007 Tax Statements for the			
County Treasurer			
<b>PROPOSAL:</b>			
<b>BID PRICE PER M:</b>	\$99.50	\$30.20	
<b>TOTAL BID PRICE:</b>	\$11,741.00	\$3,563.60	
Exceptions:	N/A	Production in Monroe, Louisiana. Mail drop to be at Monroe USPS Depot and airmailed to Oklahoma bulk locations for distribution. Able to be in Norman anytime the 2nd week of September.	
Contact Person:	Rick Lawson	David Stith	
Title:	CFO	CEO	
Telephone Number:	405-463-3437	318-325-4762 Ext.223	
NON-COLLISION AFFIDAVIT:	Yes	Yes	

Rod Cleveland moved, seconded by Roy Mallory, to accept the bids and to award and/or reject at a later date.

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
Motion carried.

Acting-Chairman Rod Cleveland called for discussion, consideration, and/or action on the Jail Report from Neil Vickers.

Mr. Vickers stated during this reporting period of August 16, 2007 through August 22, 2007 the average population per day of the Cleveland County Detention Center was 216 prisoners. This was 9 less than the previous week due to an increased number of prisoners being held at Pottawatomie County. During this week the City of Norman averaged 4 municipal prisoners per day. The City of Moore averaged only one municipal prisoner per day during this period. During this week's period the Sheriff's Office transported 8 prisoners to other jurisdictions after hearings were conducted in the Cleveland County Court System. Three prisoners convicted in Cleveland County's Court System to prison time were transported to the Department of Corrections or other jurisdictions. District Judges released nine prisoners held for court costs and fines only after new terms were set. There are presently 27 defendants placed on electronic monitoring. During this past weekend from Friday until Monday morning, 61 people were arrested and booked into the detention center. Of the 61, 43 were held on state charges and 18 on municipal charges. On Monday morning, 22 of the 61 arrested remained in jail. Of the 61 arrested, 21 were held on alcohol related charges. Mr. Vickers will continue to monitor the jail population and make recommendations as he can.

Rod Cleveland moved to accept. Leon Barnard seconded the motion.

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
Motion carried.

Upon the recommendation of David Batton, Assistant District Attorney, Roy Mallory moved, seconded by Leon Barnard, to Rescind Approval for the Lease Agreement between the Cleveland County Sheriff's Office and Neopost Leasing, Inc. for IJ40 hand feed Postage Machine with a 30# Scale and Postage Meter. The lease agreement term was for sixty-months (60) starting July 2, 2007. Cost per month was \$119.32, which included equipment, maintenance and meter rental. Lease Agreement was approved based upon proposed amendments on the August 13, 2007 Commissioner's Meeting Agenda.

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
Motion carried.

Roy Mallory moved, seconded by Leon Barnard, to approve the Resolutions Disposing of Equipment as follows:

- a. #102-83 Conference Chair
- b. #102-84 Conference Chair
- c. #102-88 Conference Chair
- d. #102-90 Conference Chair
- e. #102-92 Conference Chair
- f. #102-109 Chair
- g. #102-114 Chair
- h. #102-116 Chair
- i. #102-128 Chair
- j. #102-137 Chair
- k. #0020 Calculator

- l. #0351 Typewriter
- m. #0942 Typewriter
- n. #01026 Typewriter
- o. #01027 Monitor
- p. #01115 Typewriter
- q. #1287 Typewriter
- r. #0461 Swivel Chair
- s. #0550 Side Chair
- t. #0556 Executive Swivel Chair
- u. #01041 Chair
- v. #1382 Chair
- w. #1384 Chair
- x. #1585 Chair
- y. #0750 Pediatric Scale
- z. #507-5 Scale
- aa. #1612 Scanner
- bb. #1621 Server
- cc. #1624 Server
- dd. #603-1 Telephone System
- ee. #1152 Transcriber
- ff. #1153 Workstation

(The above items are from the Cleveland County Health Department and were sold at Public Auction on March 16, 2005.)

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
Motion carried.

Roy Mallory moved, seconded by Leon Barnard, to approve the Resolutions Disposing of Equipment as follows:

- a. #01021 VCR Cart
- b. #0008 Chair
- c. #0652 Fan
- d. #1292 Fan
- e. #0174 Refrigerator

(The above items are from the Cleveland County Health Department and were junked.)

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
Motion carried.

Roy Mallory moved, seconded by Leon Barnard, to approve the Resolution Disposing of Equipment as follows:

- a. #H105-29B Jasper Wood Desk
- b. #H105-29C Jasper Wood Desk
- c. #H105-46 Wood Desk
- d. #H105-53 Secretarial Wood Desk
- e. #H105-58 Wood Single Pedestal Desk
- f. #H105-59 Wood Single Pedestal Desk
- g. #H105-64 Woodgrain PC Cart
- h. #H105-69 PC Workstation Walnut

- i. #H105-71 Desk
- j. #H105-72 Desk
- k. #H105-73 Desk
- l. #H105-76 Desk
- m. #H105-77 Desk
- n. #H105-78 Desk
- o. #H105-79 Desk
- p. #H105-80 Desk
- q. #H105-81 Desk
- r. #H105-82 Desk
- s. #H106-6 Walnut Bookcase
- t. #H106-7 Walnut Bookcase
- u. #H109-5 Storage Cabinet
- v. #H109-6 Storage Cabinet
- w. #H110-13 Wood Grain Computer Table
- x. #H110-14 Wood Grain Computer Table
- y. #H110-15 Wood Grain Computer Table
- z. #H110-16 Wood Grain Computer Table

(The above items are from the Cleveland County Assessor's Office and are surplus.)

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Roy Mallory moved, seconded by Leon Barnard, to approve the Resolution Disposing of Equipment as follows:

- a. #L218-110 Computer
- b. #JCP-287 HP Computer
- c. #JCP-290 HP Computer
- d. #JCP-288 HP Computer
- e. #JCP-280 HP Computer
- f. #L218-106 HP 2200 D Laser Jet
- g. #JCP-246 Server APC Smartups 1500
- h. #L218-111 Printer HP Laser Jet 2200 D
- i. #JCP-283 HP Computer
- j. #JA201-14 IBM Typewriter
- k. #JA201-15 IBM Typewriter
- l. #L219-3 Sound Systems
- m. #JA200-11 Advocate Transcriber
- n. #JA200-15 Lanier Recorder Advocate IV
- o. #JA200-17 Lanier Recorder Advocate IV
- p. #J219-1 TV Orion Model TV 1333
- q. #J219-2 VCR Philips Model TL 26A
- r. #J219-3 Multiplexer Model DPX 16
- s. #J219-4 Camera
- t. #J219-5 Camera

(The above items are from the Cleveland County Court Clerk's Office and were junked.)

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Roy Mallory moved, seconded by Leon Barnard, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$38,212.86.

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
Motion carried.

Roy Mallory moved, seconded by Leon Barnard, to approve the following Cash Fund Appropriations:

a. D. A.'s Incarceration Cost	\$ 354.74
b. Sheriff's Service Fee Fund	40,772.51
c. Sheriff's Commissary Fee Fund	5,237.25
d. Sheriff's Courthouse Security Service Fee Fund	1,715.00
e. Sheriff's Federal Share Revenue Fund	2,335.32
f. Sheriff's Jail Fund	6,305.69
g. Sheriff's Revolving Fund	55,113.15
h. Treasurer's Certification Fee Fund	7,900.00
i. Commissioner's Building Fund	1,036.20
j. County Clerk's Lien Fee Fund	10,322.77
k. County Clerk's Preservation Fund	36,408.02
l. Assessor's Revolving Fund	716.00
m. Court Clerk Revolving	11,600.77
n. Drug Court Revolving Fund (Adult)	400.40
o. Fair Board Fund	9,237.75
p. Highway Unrestricted	520,107.03
q. Bridge Capital Improvement	671.61
r. S.T.O.P. Violence Against Women Grant Fund	4,375.00
s. Sheriff's Criminal Alien Asst. Grant	5,588.00

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
Motion carried.

Roy Mallory moved, seconded by Leon Barnard, to approve the following Blanket Purchase Orders:

a. General Fund		
08-1535 – SL1C	Moore Norman Technology Ctr.	\$ 316.00
08-1571 – FF2	The Norman Transcript	5,000.00
08-1572 – FF2	OPUBCO Communications Group	3,000.00
08-1574 – FF2	Copelin's Office Center	500.00
08-1579 – B2A	Noble Hardware	175.00
08-1580 – B2A	Home Depot Credit Services	500.00
08-1581 – B2A	United Refrigeration, Inc.	250.00
08-1583 – B1A	Associate Medical Professionals, Inc.	5,000.00
08-1587 – SF1B	ADECCO Employment Services	4,000.00
b. Highway Fund		
08-1499 – T2A	Perfection Equipment Company	1,000.00
08-1501 – T2A	Warren Cat	1,500.00
08-1507 – T2A	Hercules Tire Sales, Inc.	1,000.00
08-1508 – T2A	Copelin's Office Center	800.00
08-1540 – T2A	Cintas First Aid & Safety	1,500.00
08-1543 – T2A	Palace Auto Supply, Inc.	750.00

08-1549 – T2A	Fleet Pride	2,500.00
08-1550 – T2A	Cintas First Aid & Safety	1,500.00

c. Health Fund

08-1495 – MD2	Patriot Security & Patrol	1,995.00
08-1523 – MD2	Logue Electronics	500.00

d. Sheriff Commissary Fund

08-1578 – CFBC2	Thompson Commissary Supply	7,000.00
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The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
Motion carried.

Roy Mallory moved, seconded by Leon Barnard, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

07-4169 – SM2	08-0110 – SM2
	08-0453 – B2A
07-0312 – MD2	08-0498 – B2A
	08-0949 – B2B
07-4453 – CFB2	
	08-0192 – T2A

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
Motion carried.

Roy Mallory moved, seconded by Leon Barnard, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 07/08

a. General Fund	\$ 80,046.06
b. Highway Fund	97,900.86
c. Health Fund	4,182.47
d. Sheriff Revolving	1,733.05
e. Sheriff Service Fee Fund	2,250.00
f. Sheriff Commissary Fund	1,508.56
g. Sheriff Dare Fund	1,149.17
h. Fair Board Fund	862.08

FY 06/07

a. General Fund	\$ 3,117.15
b. Highway Fund	359.60
c. Health Fund	1,432.20
d. Sheriff Service Fee Fund	520.00

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.  
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Acting-Chairman Rod Cleveland called for miscellaneous discussion.

Ms. Susan Moffat, OSU Extension Center County Director, introduced to the Board the new County 4-H Director, Justin McConaghy.

Acting-Chairman Rod Cleveland welcomed Mr. McConaghy.

Acting-Chairman Rod Cleveland called for any other miscellaneous discussion.

Mr. Bobby Stevens addressed the Board about the County Website. Mr. Stevens also addressed the Board concerning last weeks Commissioner's Meeting on comments made by Chairman Skinner about the proposed jail being built by the Courthouse and the Jail Expert proposing the new jail would have to be a 17-story building. Mr. Stevens stated the Oklahoma County Jail is a 13-story building and holds 2,980 inmates, almost 3,000 inmates, but he was not sure on the exact number the Oklahoma County Jail held. Mr. Stevens stated his question was concerning the new jail and was wondering what will Cleveland County be doing with the other stories of the proposed new jail building? Mr. Stevens also stated his other question was concerning the roadblocks. Mr. Stevens stated he spoke with the Sheriff's Office and they had not set up any roadblocks on the east side in the last year.

Acting-Chairman Rod Cleveland replied to Mr. Stevens he would have to discuss that matter with the Sheriff's Office at a later time.

Mr. Stevens stated the Sheriff's Office will be re-verifying there has been no roadblocks set up on the east side in the last year.

Acting-Chairman Rod Cleveland asked if Mr. Stevens had any other questions.

Mr. Stevens replied yes. He was wondering about Stop Signs and Dangerous Intersection Signs and if the Safety Director had hung any of those signs in the last year? Mr. Stevens also stated he would like to know who the Safety Director was prior to Mr. Cary holding the position. Mr. Stevens asked how often are the Accident Reports done, every 6-months, yearly or as needed? Mr. Stevens thanked the Board for listening to him.

Acting-Chairman Rod Cleveland asked if Mr. Stevens if would put his questions in writing so the Board could get back with him.

There being no further business to come before the Board, Roy Mallory moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Leon Barnard, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.